

Documents to be included in all Transaction Packages:

- A. Guaranteed Interest Certificate/Depository Receipt-Series C
 - Must be the original document
- B. SBA Form 1088 ("Form of detached assignment")/DR-C Transfer Form
 - This form transfers ownership from selling institution to FTN Financial Capital Markets ("FTN Financial")
 - Must be an original SBA/FTA designated form
 - Must be executed by an authorized signatory
 - The signature must be guaranteed ("Medallion stamp is required")

Settlement procedure:

Upon verification of loan status, current balance, and paid to date, please contact a FTN Financial Loan Specialist to arrange a settlement date at 1.800.489.3232. At that time, you will be given instructions for the physical delivery of the original certificate and the completion of the SBA Form 1088.

On the settlement date, FTN Financial will wire the net proceeds upon receipt of the required documentation. This process is known as delivery versus payment ("DVP").